



# EXCEPTIONAL CONFERENCE & FUNCTION SPACES

## AT HIGHLANDS FOR ALL OCCASIONS

Highlands offers a range of exciting options for your next conference, incentive or function. With a variety of meeting and function spaces, Highlands can cater for almost any size group, be it a sit down dinner, cocktail function, a board room meeting, or a conference we will have a space to suit.

**UNIQUE  
VENUES**

IN ONE STUNNING LOCATION

**CHAT TO US TODAY**

FREE PH: 0508 4444 526 (HIGHLANDS) | TEL: +64 (0)3 445 4052 | EMAIL: [groups@highlands.co.nz](mailto:groups@highlands.co.nz)

**HIGHLANDS.CO.NZ**



## MEET IN CENTRAL OTAGO

### GETTING HERE IS EASIER THAN YOU THINK, AND A WHOLE LOT OF FUN!

As the name suggests, Central Otago is 'Central to Everything'

Non-stop flights arrive into both Queenstown and Dunedin airports daily, from which an easy drive forms part of the journey in getting here.

Pick up a rental van/car to self-drive or sit back and relax as your driver whisks you away from the traffic woes of urban centres into the majestic scenery of Central Otago.

If you feel like you're driving through a painting you probably are!

### LET US TAKE YOUR BREATH AWAY, WHILST GIVING YOU AND YOUR TEAM TIME TO BREATHE.

### PLAN YOUR EVENT

Options are almost endless when looking for new and innovative approaches to running your next incentive programme, business event, executive retreat, board meeting, product launch or conference.

With unique venues and experiences delivered in a typically understated Southern manner, Central Otago Business Events offers an exceptional opportunity for your next business event.

The Highlands team assist with offsite dinner suggestions and using other local operators.

We can also introduce you to the Central Otago Business Events team.

### USEFUL WEBSITES

[centralotagonz.com/business-events](http://centralotagonz.com/business-events)

[centralotagonz.com/experience/food-and-wine](http://centralotagonz.com/experience/food-and-wine)

[centralotagonz.com/tracks-and-trails](http://centralotagonz.com/tracks-and-trails)





20 - 150  
GUESTS

## PIT LANE BUILDING

Our stand alone pit lane building has a private function room on level 1 and is available for exclusive hire. It offers one of the most distinctive function venues in the South Island. This space has an expansive glass-fronted room with amazing views across the Highlands circuit and out to the Central Otago hills, the large doors flow out onto an outdoor deck.

This room is a blank space so lends itself well for theming or branding or let the breath-taking views be your back drop. The room has block out curtains for Audio Visual and plenty of off street parking. Audio Visual includes a 75" TV screen, all other Audio Visual priced on application.

**Add activities** to your conference, talk to the Highlands Team about the 12 activities they have onsite.

**Accommodation** at Central Park Apartments is short walking distance to the Pit Lane Building. Enquire directly to [centralparkapartments.co.nz](http://centralparkapartments.co.nz)

### SPACE

Room square metre: 176m<sup>2</sup>  
Exterior Deck: 246m<sup>2</sup>

### CAPACITY

Cocktail style	150 guests
Theatre style	100 guests
Banquet	70 guests (round tables)
Banquet	120 guests (long tables)
Cabaret	56 guests (8 per round table)
Breakout space	several garages underneath or out on the deck

### COST

Half day room hire	\$600 + GST
Full day room hire	\$1000 + GST





10 - 30  
GUESTS

## GT PRIVATE MEMBERS LOUNGE

Our members lounge is available for exclusive hire, this area is a finely appointed room offering you the very best facilities with comfortable lounge décor and fireplace. Located on the second level of the Highlands Museum complex, the members lounge offers sweeping views of our international race circuit and out to the Central Otago hills with its own exclusive balcony.

**Add activities** to your meeting, talk to the Highlands Team about the 12 activities they have onsite.

**Audio Visual** includes 1 x 55" and 1 x 65" TV screens wall mounted. All other Audio Visual is price on application.

### SPACE

Room square metre: 86.2m<sup>2</sup>

### CAPACITY

Cocktail style	30 guests
Lounge style	25 guests
Boardroom style	16 guests
U-Shape	11 guests

### COST

Half day room hire	\$500 + GST
Full day room hire	\$1000 + GST

### ROOM SET UP U-SHAPE FOR 7 GUESTS





**10 - 220  
GUESTS**

## HIGHLANDS CAFÉ

Located at our Highlands Museum complex, the café has stunning views across the Highlands circuit and Central Otago Hills. Plenty of seating inside for large groups, the café boasts an impressive al fresco dining area with shade sails to protect you from the Central Otago heat. The perfect area to gather your group after their Highlands experience for a drink and platter while sharing stories of their day.

The café is the social hub of Highlands and also base for our main operations room, guests are able to see the large TV screens that cover every aspect of the track.

Our onsite chefs cater for all occasions – refer to our separate menu.

All Audio Visual price on application

### SPACE

Room square metre (inside):	120m <sup>2</sup> (table space only)
Exterior Deck:	216m <sup>2</sup>
Lawn area in front of Café:	282m <sup>2</sup>

### CAPACITY

Café style inside	90 guests
Cocktail style inside	100 guests
Café style on the deck	100 guests
Cocktail style on the deck	150 guests
Cocktail style on the lawn	180 guests
Formal dinner (round tables)	100 guests with a buffet (inside)
Formal dinner (round tables)	100 guests with a plated dinner (inside)

### COST

**No venue hire for non-exclusive use (Cafe Style) from 10am – 5pm**

Half day exclusive hire	Price on application
Full day exclusive hire	Price on application
Evening Function minimum spend is \$2,500	
Any set up other than Cafe Style is price on application	





# SAMPLE CONFERENCE

Highlands offers conference organisers a range of exciting options and a one stop destination for your next conference right here in Central Otago.

Options at Highlands include:

- Conference room only
- Conference room and activities
- Conference room and a function
- Conference room, activities and a function
- Accommodation onsite (& walking distance to Pit Lane conference room)
- Assistance with local ideas including offsite dinners (you are spoilt for choice)

All this packaged together in a breath-taking setting guaranteed to impress your delegates.

No parking worries – plenty of onsite parking.

## PRICE ON APPLICATION

### **1 DAY CONFERENCE ONLY**

Have your guests arrive and mix and mingle on the conference balcony overlooking the Highlands circuit before heading inside for conference.

Catering can be in the conference room or they can take their breaks out on the balcony overlooking the Highlands circuit and out to the Central Otago hills.

### **1 DAY WITH ACTIVITIES**

Why not break the ice and start with an activity\* or two to get your delegates ready to sit inside and share ideas.

The conference room has plenty of natural light and inside/outside flow for breaks.

\* Activities can be done at the start or end of the day

### **2 DAY CONFERENCE ONLY**

With Queenstown Airport on our back doorstep access to Central Otago is easy.

#### **DAY 1**

Delegates arrive for an afternoon conference session.

We have plenty of onsite options for a welcome function or dinner

Accommodation is onsite and a short walk from Pit Lane.

#### **DAY 2**

Start the day with an early walk/run of the Highlands 4.1km Race Circuit for those interested. Breakfast at Pit Lane balcony with 180 degree views out to the Central Otago hills.

Conference with onsite catering then head home in the late afternoon.

### **2 DAYS WITH ACTIVITIES**

With Queenstown Airport on our back doorstep access to Central Otago is easy.

#### **DAY 1**

On arrival start with a couple of activities for the group to get to know each other and break the ice.

We have plenty of onsite options for a welcome function or dinner

Accommodation is onsite and walking distance from Pit Lane.

#### **DAY 2**

Start the day with a walk/run of the Highlands 4.1km Race Circuit for those interested.

Full day conference with onsite catering then head home.



**10 - 300  
GUESTS**

## NATIONAL MOTORSPORT MUSEUM

This is the heart of Highlands and is a unique venue for any cocktail function, stand up dinner for a large group or small intimate dinner. Set in modern architecture, with floor to ceiling windows that look across the Highlands circuit and Central Otago hills, polished concrete floors and home to over \$25 million of cars! We can accommodate up to 300 people in very special surroundings.

The Museum has wide appeal even to non-motorsport fans.

- For large groups (up to 300) mix and mingle with a drink accompanied by platters or canapés, talking about our show pieces will break the ice for any welcome function. Or a great way to unwind after your half or full day Highlands experience.
- Looking for more substantial food – we can have food stations set up in the Museum for a walk and fork style function.
- Seated dinner in our lower Museum/Café area at either round tables or long banquet tables.
- Small intimate seated dinners amongst the cars, either round tables or one long banquet table.

### SPACE

Museum seated dinner: 844m<sup>2</sup> (middle cars removed)  
Museum cocktail: 2271m<sup>2</sup> (all cars left in)

### CAPACITY

Cocktail Style 300 guests (full Museum)  
Food Stations cocktail style 300 guests (full Museum)  
Banquet lower Museum 270 guests (herring bone with trestle tables)  
Seated dinner with long tables 80 guests (middle cars removed)  
Seated dinner with round tables 70 guests (middle cars removed)

### COST

From \$1500 + GST All Audio visual price on application



# MORE

## CATERING

When planning your catering at Highlands we will provide a selection of menus that offer several different solutions and we can tailor menus to suit any dietary requirements and your budget. Prices are based on per person

Arrival tea and coffee	\$5.00
Morning or afternoon tea	from \$9.00
Breakfast	from \$16.00
Lunch	from \$23.00
Platters	from \$15.00
Finger food	from \$15.00
Dinner	price on application

Highlands café is licensed and serves premium beer, cider and a selection of Central Otago wines. We also offer a full range of soft drinks, including local Benjer Gold Juices and complimentary tap water.

## TRANSPORT

Land and helicopter transport options available please ask for a quote.

## EQUIPMENT

We work closely with a local audio-visual supplier and can arrange additional equipment to meet your specific requirement.

Whiteboard	Complimentary
Hand Held microphone and speaker	Complimentary
Lectern	Complimentary
Seating for up to 90 guests	Included in venue hire
Round tables and linen for up to 90 guests	Included in venue hire
Wall mounted TV screens	Included in venue hire
Staging	Price on request
Additional tables and chairs	Price on request
Linen	Price on request
Screen, data projector and sound	Price on request
WiFi in function room	Included in venue hire

### Terms and conditions

All prices are quoted in NZ Dollars and include GST, unless otherwise stated. An exact quote will be sent to you to meet your requirements.

**CHAT TO US TODAY**

## CONTACT US FOR YOUR NEXT FUNCTION

FREE PH: 0508 4444 526 (HIGHLANDS) TEL: +64 (0)3 445 4052  
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HIGHLANDS.CO.NZ  
A short scenic drive from Queenstown

